



**State of Vermont
Public Service Board**

MEMORANDUM

To: EEU e-mail service list

From: Board staff

Re: Next Steps for EEU Structure Working Group

Date: October 15, 2007

On October 12, 2007, Public Service Board ("Board") staff held the fifth meeting of the Energy Efficiency Utility ("EEU") Structure Working Group. At that meeting attendees agreed to the following next steps:

- Vermont Energy Investment Corporation ("VEIC") will draft a revised matrix that reflects those areas upon which participants generally agree. VEIC will circulate the draft by close of business October 22, 2007. Participants will provide comments regarding VEIC's draft by close of business October 24, 2007.
- The EEU Structure Working Group will meet on **October 26, 2007**, from 9:30 to noon, in the Board's Hearing Room, Third Floor, Chittenden Bank Building, 112 State Street, Montpelier, VT. At this meeting participants will briefly discuss the revised matrix drafted by VEIC. Participants will also continue to discuss the functions identified in the structure matrix, specifically the resource-planning and evaluation-function groups.
- The EEU Structure Working Group will meet on **November 9, 2007**, from 9:30 to noon, in the Board's Hearing Room, Third Floor, Chittenden Bank Building, 112 State Street, Montpelier, VT. The topics to be discussed at this meeting will be identified at the October 26 meeting.